



2012

Health and Safety Coordinator Academy

PO Box 617, Concord, NH 03302-0617 • Phone: 800.852.3358 x126 • Fax: 603.224.6093 • Email: khorne@nhlgc.org

Program Highlights

In 2011 the New Hampshire Local Government Center (LGC) Health and Safety Department launched a pilot program, *The Health & Safety Coordinator Academy*. The goal of this innovative new program is to provide LGC Risk Pool Group health and safety leaders with the knowledge and resources that will enable them to guide co-workers to become more aware of the issues that affect individual health and safety both at work and at home. Currently 15 municipal and 13 school groups are participating in the pilot program.

LGC HealthTrust and Property-Liability Trust Risk Pool Groups are encouraged to apply to participate in the 2012 *Health & Safety Coordinator Academy*.

2012 Application Process

LGC will enroll 15 municipal coordinators and 15 school coordinators as the second class of *Health & Safety Coordinator Academy* participants. As part of the application process, participants must commit to attend the following two sessions at the Local Government Center:

- **Tuesday, April 3, 2012**, from 9 a.m. – 3 p.m. (Breakfast and lunch will be provided.)
- **Tuesday, March 12, 2013**, from 9 a.m. – noon (Breakfast will be provided.)

Registration starts at 8:30 a.m. and sessions begin promptly at 9:00 a.m.

Following each instructional session, participants will receive \$500 in coordinator cash to implement a worksite health and safety campaign. Academy instruction will guide coordinators in the steps to develop a worksite health and safety program based on the following campaign targets: physical activity, know your numbers, nutrition, weight management, stress management, safe work environment and tobacco use.

To be considered for the 2012 program, please return your completed application by **Friday, February 3, 2012**. Selected applicants will be notified by Friday, February 17, 2012.



2012

Health and Safety Coordinator Academy

— PLEASE COMPLETE ALL SECTIONS OF THIS FORM. APPLICATION DEADLINE: FEBRUARY 3, 2012 —

COORDINATOR INFORMATION:

Name _____
Address _____
Municipality/County/School/Organization _____
Title _____
Town/City _____ State _____ Zip _____
Work Phone _____ Evening Phone _____
Fax _____ Mobile Phone _____
Email _____

JOINT LOSS MANAGEMENT/WELLNESS COMMITTEE EXPERIENCE:

Do you have an active Joint Loss Management Committee (JLMC) that meets at least once per quarter? yes no*

Do you have an active Wellness Committee that meets at least once per quarter? yes no*

**Not having an active wellness and/or JLMC committee does not preclude you from participation.*

What are your roles or responsibilities in your JLMC or Wellness Committee?

What has your organization done to incorporate health and safety into the workplace in the past year?

PERSONAL STATEMENT:

In your own words, please describe why you would like to become a health and safety coordinator for your group:

PLEASE CHECK ALL THAT APPLY:

My organization is a member of LGC Property-Liability Trust ; HealthTrust ; Workers' Compensation

Are you able to attend the workshop on Tuesday, April 3, 2012? yes no

Are you able to attend the workshop on Tuesday, March 12, 2013? yes no

Selected applicants will be notified by Friday, February 17, 2012.

Please return this form by February 3, 2012 to khorne@nhlgc.org or fax to 603.224.6093.